



Glyncoed Primary School

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Headteacher: Nick Penn B.A. (Hons), PGCE. NPQH

Deputy Headteacher: Liz Rudman B.A, (Hons), P.G.C.E

Dear Parent/Guardian,

I wrote in the Newsletter before Easter about the need for all parents, including families eligible for FSM, to set up a ParentPay account (if you are entitled to FSM, you will not need to have any credit on the account).

For some of you there will be information with this letter detailing everything that you will need to set up your ParentPay account. If the information isn't attached this is because our records show that you already have a Parent Account set up.

Please ensure that you have set up an account even if your child never has a school meal as we will be using Parent Pay in the future as a means of paying for other school events, such as school trips.

If you are unsure about anything, please get in touch with the office so that we can help.

Accounts should be set up by Monday April 26th.

Kind regards,

Nick Penn
Headteacher